

Solon Academy
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Solon Academy (the “School”) held a Regular Board Meeting (the “meeting”) on January 17, 2023 at 107 S. Arlington St., Akron, 44306.

Board Members in Attendance

Charl Bosman, Chairman
Kevin Cook, Vice Chairman
Diana Rosa, Board Treasurer
Greg Wheeler, Board Secretary
Amy Allen, Chairwoman

Guests in Attendance:

Wendy Copen, Regional Vice President, ACCEL Schools
Daniel Willenborg, Sponsor Representative, Charter School Specialists
Lesley Gillen, Massa Financial Solutions, via Zoom
Mike Garcar, Associate, Callender Law Group
Anne Trakas, Sr. Board Services Manager, Callender Law Group

1. Sign-in / A Call to order

Chairman Bosman called the meeting to order at 6:30 p.m.

2. Roll Call of Members Present

Chairman Bosman requested a roll call of Board members. The Chairman noted a quorum was present.

3. Acceptance of Agenda

The Agenda for the January 17, 2023 Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Allen to adopt the Agenda for the January 17, 2023 Board Meeting without amendment, seconded by Member Wheeler, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman	X		

4. Discussion, Appointment of Board Secretary

Consideration of Greg Wheeler

Member Wheeler was nominated for the position of Secretary for the Case Preparatory Academy School Board. Upon Motion duly made by Member Cook to nominate Mr. Wheeler to the position of Board Secretary, seconded by Member Allen, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman	X		

5. Reports and Updates

a. Head of School/Management Company Report (Ms. Copen)

- i. Head of School Report*
- ii. Superintendent’s Monthly Residency Verification Report*
- iii. Discussion, Annual Report, Nutrition Standards*
- iv. Discussion, Corrective Action Plan Submission*
- v. Discussion, Harassment, Intimidation & Bullying Report*

Ms. Copen gave the Head of School/Management Company Report.

Achievement was discussed. All students have finished their mid-year diagnostics.

Events were discussed. The School held various holiday spirit days, including a Red/Green day, holiday ties and jewelry day, Whoville day, and Polar Express day. The best costume for each day won a prize. Families were invited to holiday parties. On December 16th, the School held a Cookies with Santa event at Parma Academy. They also had a Santa Shop, where students could shop for their families and members of the church, who also sent a Santa, helped the students wrap gifts.

Outreach was discussed. Sunday nights calls continue to inform parents of events. The Office Manager will visit daycares to read a story and do a craft. The School also has K for a Day planned as well.

Enrollment was discussed. Seven (7) new families are interested in enrolling students for next year. The School has a verified enrollment of 23 students and none need to be tested for an IEP yet. There were no issues or flags for the enrollment report. Ms. Copen noted that due to room constraints, the School will always be K-2. Ms. Copen has a goal of 50 students by the fall and maximum enrollment for the space available is 75.

Response to intervention was discussed. The School needs a little support to help students with reading and other areas.

Marketing was discussed. Ms. Copen noted that next month she will have an update on marketing for kindergarten enrollment.

There have been no verified incidents of Harassment, Intimidation, and/or Bullying.

The Nutritional Standards letter was submitted and discussed.

Member Allen inquired about where the students enroll after second (2nd grade). Ms. Copen explained that there is another ACCEL school four (4) miles away that is K-8. Although it is hoped that the students enroll in the ACCEL school, Solon City Schools are good schools. The daycare adjacent to the School is a source for student enrollment. Additionally, parents must pay for full day kindergarten in Solon City School, but Solon Academy is free full day kindergarten, which is something parents really like and is a selling point for the School. Ms. Copen also explained that in Strongsville, full day kindergarten is \$300 per month and half day is free.

Chairman Bosman inquired about whether the School is joining in on Solon's National Safety Day. Ms. Copen said she would look into participating in the activity, and that the Art Center has varied activities like a Polar Express and National Safety Awareness Community Day.

Ms. Copen also noted that in March the School will have a day at the aquarium with several other ACCEL schools participating.

b. Sponsor Report (Charter School Specialists)

- i. Fiscal Review Memos, October and November 2022*
- ii. At-a-Glance Reports, December 2022 and January 2023*
- iii. Sponsor Connection Newsletters, December 2022 and January 2023*
- iv. Discussion, Site Visit Report and Site Visit Rubric*
- v. Discussion, Annual Report and Performance Framework*
- vi. Discussion, Corrective Action Plan Response*

Mr. Willenborg gave the Sponsor Report.

Mr. Willenborg noted that the School was substantially compliant with the Fiscal Review Memos and they would like to see increased enrollment.

Key dates were discussed from the At-a-Glance Reports. The Special Education Review will be scheduled.

ODE deadlines and workshops were reviewed. Further information is in the Sponsor Connection newsletter. The newsletter also includes the drill discussion and a link to upcoming job fairs.

An interim site review will be conducted.

The Annual Report will be given to gauge how the School is doing toward renewal process.

The School is working to address enrollment.

c. Treasurer Report (Massa Financial Solutions, LLC)

i. Discussion, November 2022 Financial Statements

Ms. Gillen gave the Treasurer Report.

The School has a cash balance of around \$41,000, which is pacing ahead of budget. The November FTE was paid out at 24. There was no audit for this school because it is a first-year school.

Ms. Gillen noted that the obligations are for ACCEL and Pansophic. All other obligations are up to date.

d. Legal Update (Callender Law Group)

i. Discussion, November 2022 Legal Update

ii. Review of resolutions on the agenda

Mr. Garcar gave the Legal Update. The New Business items were reviewed.

e. Approval of Reports and Updates; Head of School, Management Company, Sponsor, & Treasurer Reports, and Legal Update

The Approval of Reports and Updates was brought forward for consideration by the Board. Upon Motion duly made by Member Cook to approve the Reports and Updates without amendment, seconded by Member Wheeler, the Motion passed by unanimous affirmative vote.

Board Member Name/Initials	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman	X		

6. Committee Reports, if submitted.

i. Executive Committee

ii. Audit & Finance Committee

There were no Committee Reports submitted.

7. Old Business

None.

8. New Business

a. Discussion, Adoption/Approval of Minutes, November 15, 2022 Board Meeting

The Minutes for the November 15, 2022 Board Meeting were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Allen to adopt the Minutes for the November 15, 2022 Board Meeting without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman	X		

b. Resolution, Adoption/Approval of Tobacco-Free Campus Policy

The Tobacco-Free Campus Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Allen to adopt the Tobacco-Free Campus Policy without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman	X		

c. Resolution, Adoption/Approval of Annual Report and Performance Framework

The Annual Report and Performance Framework was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Allen to adopt the Annual Report and Performance Framework without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman	X		

9. Open Discussion/Public Comment

None.

10. Date/Time/Location of the Next Regular Board Meeting:
Tuesday, February 21, 2023 at 6:30 p.m. at Solon Academy
32800 Solon Road, Solon 44139

11. Adjournment

There being no further business to come before the Board, Chairman Bosman stated that the January 17, 2023 meeting of Solon Academy was adjourned by common consent and without objection at 6:59 p.m.







APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the January 17, 2023 Regular Board meeting of Solon


Academy, with without amendments, made by Wheeler,

seconded by Allen.

Roll Call:

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen			
Kevin Cook			
Diana Rosa			
Greg Wheeler			
Charl Bosman, Chairman			

Executed and adopted by a vote of the Board on this 21st day of FEBRUARY,
2023.



Charl Bosman, Chairman
Solon Academy