

Solon Academy
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Solon Academy (the “School”) held a Regular Board Meeting (the “meeting”) on November 15, 2022 at 107 S. Arlington St., Akron, 44306.

Board Members in Attendance

Amy Allen
Kevin Cook
Charl Bosman, Chairman

Board Member not in Attendance

Diana Rosa

Guests in Attendance:

Anne Trakas, Senior Board Services Manager, Callender Law Group
Mike Garcar, Associate, Callender Law Group, via Zoom
Bailey Scheck, Intern, Callender Law Group
Lesley Gillen, Massa Financial Solutions, via Zoom
Wendy Copen, Regional Vice President, ACCEL Schools
Susan Scarponi, Sponsor Representative, Charter School Specialists
Greg Wheeler, guest

1. Sign-in / A Call to order

Chairman Bosman called the meeting to order at 6:30 p.m.

2. Roll Call of Members Present

Chairman Bosman requested a roll call of Board members. The Chairman noted a quorum was present.

3. Acceptance of Agenda

The Agenda for the November 15, 2022 Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Cook to adopt the Agenda for the November 15, 2022 Board Meeting without amendment, seconded by Member Allen, the Motion passed by unanimous affirmative vote.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa			Not Present
Charl Bosman, Chairman	X		

4. Discussion, Board Member Candidate

Consideration of Greg Wheeler

The Board discussed the appointment of Mr. Greg Wheeler to the Case Preparatory Academy School Board. Upon Motion duly made by Member Cook to appoint Mr. Wheeler to the Board for a term of three (3) years ending with the Board’s 2025 Annual Meeting, seconded by Member Allen, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Charl Bosman	X		
Kevin Cook	X		
Diana Rosa			Not Present
Amy Allen, Chairwoman	X		

5. Reports and Updates

a. Head of School/Management Company Report (Ms. Copen)

- i. Head of School Report, November 2022*
- ii. Superintendent’s Monthly Residency Verification Report*

Ms. Copen gave the Head of School/Management Company Report.

All students are working on their iReady pathway. The School requires the students to complete 45 minutes per week in both reading and math. 45 minutes has been shown to be the best amount of time for students to work while getting the most out of it. Ms. Copen receives a report every Friday to see the results and she confers with the teacher if there are any interventions necessary.

The School held their Halloween parties last month. Lots of parents and family members attended and the students had a great time. On October 17th, the School held their Boo at the School which was combined with the Day Care. This event was well received by parents, students, and staff. Sunday night phone calls to families continue.

Teachers had professional development on October 28th on social/emotional learning. All four (4) schools Ms. Copen works with attended this training. This was great for the teachers at the new schools.

Enrollment was discussed. The verified enrollment is at 24 students. The School continues to document students for the RTI (response to intervention) process.

There were no flags to report for residency.

The Board discussed the Corrective Action Plan. There are many activities planned for this.

The School opened enrollment on November 1st and ACCEL does not charge for kindergarten, unlike school districts. The School's capacity is currently 75 students and there are already three (3) students on the waitlist for next year.

Member Allen asked about the ideal class size. Ms. Copen said that 21 or 22 students is ideal and that right now, each class has around 11-13 students. The Charter requires class sizes to be under 29 students and the State of Ohio allows 32 students per class. Ms. Copen noted the School has the capacity for a third classroom and that currently, there is one (1) second (2nd) grader, four (4) first (1st) graders, and the rest of the students are in kindergarten.

b. Sponsor Report (Charter School Specialists)

- i. Fiscal Review Memo, September 2022*
- ii. At-a-Glance Report, November 2022*
- iii. Sponsor Connection Newsletter, November 2022*
- iv. Discussion, Sponsor Representative Report*
- v. – vi. Discussion, Corrective Action Plan Request*

Ms. Scarponi gave the Sponsor Report.

Ms. Scarponi noted that their management team does a lot of lobbying work to ensure an even platform for community schools. The team stays up to date on recent bills that have passed and where other bills are in the process.

Ms. Scarponi reminded the Board of the Child Enrichment program. Up to \$500 can be awarded per family for things like music lessons, field trips, and more. This is a savings account the family would apply for and can withdraw from to pay for approved activities.

The Office for Federal programs conducts reviews each year, and there are three (3) types of reviews: self, desk, or on-site. There is a link that lists the factors that would get a School flagged for an on-site review.

Ms. Scarponi also reminded the Board of ALL (Advancing Literacy Learning) Ohio, which has online modules to help build reading skills.

Charter School Specialists also offers school climate and culture workshops.

c. Treasurer Report (Massa Financial Solutions, LLC)

i. Discussion, October 2022 Financial Statements

Ms. Gillen gave the Treasurer Report.

The School has a cash balance of just over \$50,000. The October FTE was paid out at 25. The School's YTD net income is under \$29,000 in the negative.

There have been no federal revenues listed yet. These are generally seen in January. The School must expend them first, then submit them for reimbursement.

The School is aging in 0-30 category.

d. Legal Update (Callender Law Group)

i. Discussion, November 2022 Legal Update

ii. Review of resolutions on the agenda

Mr. Garcar gave the Legal Update. The New Business items were reviewed.

Mr. Garcar noted that the sponsor contract requires eight (8) meetings per year and there are no policies to be adopted in December.

e. Approval of Reports and Updates; Head of School, Management Company, Sponsor, & Treasurer Reports, and Legal Update

The Approval of Reports and Updates was brought forward for consideration by the Board. Upon Motion duly made by Member Allen to approve the Reports and Updates without amendment, seconded by Member Cook, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Charl Bosman	X		
Kevin Cook	X		
Diana Rosa			Not Present
Greg Wheeler	X		
Amy Allen, Chairwoman	X		

6. Committee Reports, if submitted.

a. Executive Committee

b. Audit & Finance Committee

There were no Committee Reports submitted.

7. Old Business

None.

8. New Business

a. Discussion, Adoption/Approval of Minutes, October 18, 2022 Board Meeting

The Minutes for the October 18, 2022 Board Meeting were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Minutes for the October 18, 2022 Board Meeting without amendment, seconded by Member Allen, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa			Not Present
Greg Wheeler	X		
Charl Bosman, Chairman	X		

b. Resolution, Adoption/Approval of Corrective Action Plan, 2022/2023 Academic Year

The Corrective Action Plan for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Corrective Action Plan for the 2022/2023 Academic Year without amendment, seconded by Member Allen, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa			Not Present
Greg Wheeler	X		
Charl Bosman, Chairman	X		

c. Resolution, Cancel December 20, 2022 Board Meeting

The Cancellation of the December 20, 2022 Board Meeting was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to cancel the December 20, 2022 Board Meeting without amendment, seconded by Member Allen, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa			Not Present
Greg Wheeler	X		
Charl Bosman, Chairman	X		

9. Open Discussion/Public Comment

None.

10. Date/Time/Location of the Next Regular Board Meeting:

Tuesday, January 17, 2023 at 6:30 p.m. at Case Preparatory Academy
107 S. Arlington St., Akron, 44306

11. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Allen to adjourn the November 15, 2022 meeting of the Board of Solon Academy, seconded by Member Wheeler, Chairman Bosman stated that the meeting was adjourned by common consent and without objection at 6:50 p.m.

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the November 15, 2022 Regular Board meeting
of Solon Academy, with/without amendments,

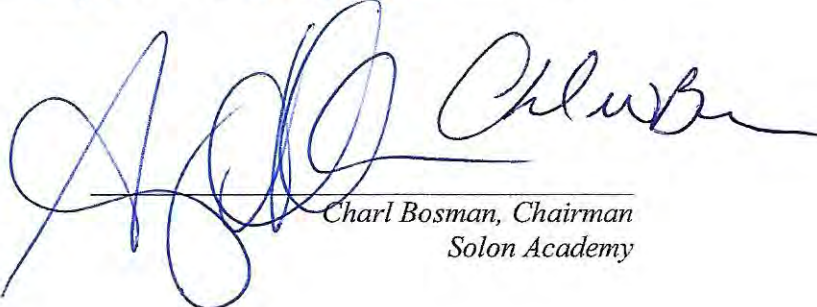
made by Allen,

seconded by Rosa.

Roll Call:

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Abstain, not present, etc.)</i>
Amy Allen	AA x		
Kevin Cook	KK x		
Diana Rosa	DR x		
Greg Wheeler	GW x		
Charl Bosman, Chairman	CB x		

Executed and adopted by a vote of the Board on this 17th day of JANUARY, 2023.



Charl Bosman, Chairman
Solon Academy