

Solon Academy
An Ohio Not-for-Profit Corporation

BOARD MEETING

MINUTES

Solon Academy (the “School”) held a Board Meeting (the “meeting”) on June 21, 2022 via electronic communications.

Board Members in Attendance:

Charl Bosman, Chairman
Kevin Cook, Vice Chairman
Diana Rosa, Board Treasurer
Amy Allen, Board Member

Board Member not in Attendance:

Amanda Filippi, Board Secretary

Guests in Attendance:

Sarah OBryan, Associate Director of School Accountability, ACCEL Schools
Wendy Copen, Superintendent, ACCEL Schools
Lesley Gillen, Representative, Massa Financial Solutions
Mike Garcar, Associate, Callender Law Group
Anne Trakas, Sr. Board Services Manager, Callender Law Group

1. Sign-in / A Call to order

Chairman Bosman called the meeting to order at 6:38 p.m.

2. Roll Call of Members Present

Chairman Bosman requested a roll call of Board members. Four of five Board members in attendance; a quorum present for the meeting.

3. Reports and Updates

a. Operator Report

Ms. OBryan introduced Ms. Copen as the new Superintendent. Mrs. Clayton has been hired as the new office manager, and Ms. Kale was extended an offer for a position as a kindergarten teacher.

Enrollment as of June 14th is 16 verified enrolled. Outreach is ongoing to increase enrollment. Ms. Copen makes personal calls to the parents. She has spoken to two parents, and there are tours of the School next week. Plans for an enrollment promotion next week includes building tours from 2:00 to 4:00 p.m., with face painting from 4:00 to 6:00 p.m. Outreach events are planned at Crocker Park

and Pine Crest. Mock classrooms are set up for tours. They are securing contracts for custodial and Special Education services.

There was discussion about safety protocol. All doors are locked at all times. Visitors would be granted access through specific entrances, and must have a specific purpose for visiting. Visitors would need a visitor's pass, and would not be permitted in learning spaces unless accompanied by a School employee.

Ms. Copen noted the revised School Calendar is on the agenda. The dates for the Open House and the first day of School were shifted so she can attend both events. The Open House is scheduled for August 17th, and the first day of School is scheduled for August 19th.

b. Sponsor Report

No Sponsor representative present for this meeting.

c. Treasurer Report

Ms. Gillen gave the Treasurer Report. There is no formal report for this meeting.

d. Legal Update

Mr. Garcar gave the Legal Update, and a review of the resolutions and policies on the agenda. The minutes from the previous meeting are under New Business for adoption by the Board.

Code of Conduct, Suspension, Expulsion, and Permanent Removal Policy

This is an update to the Code of Conduct the Board has passed. The updated suspension and expulsion procedures more clearly set out parent and student notification requirements, and there are updated sections regarding suspension and expulsion procedures for students who have a disability.

Web Access/Blizzard Bag Policy

This is an annual policy that allows the school to provide up to three (3) days of instruction either via web access or paper packets, known as blizzard bags.

Animals on School Property Policy

This policy states that only service animals with proper documentation may be permitted on School Property. It is recommended that the Board pass this policy, as we have seen an uptick in students wanting to bring pets to school across the state.

Conflict of Interest Policy

This is an annual policy and is the same policy the Board has adopted in years past. The Board members will sign conflict of interest/disclosure forms at the July meeting.

Parent, Family, Foster Caregiver Involvement Policy

This is an annual policy that states the steps the School will take to involve parents and caregivers in the education of their children.

Parent-Student Handbook

There are a few updates to the Parent/Student Handbook--A disclaimer was added to the handbook that notes that if there are any changes in policies since the adoption of the Handbook, the policy takes precedence. It also includes a reference to the full Code of Conduct Policy, and the policy is included as Appendix 4. There is also a reference to the SaferOH tip line.

Revised School Calendar, 2022/2023 Academic Year

Discussed during the Operator Report, the Operator is requesting a revised start date.

Roberts Rules of Order

The resolution adopts Roberts rules as the parliamentary procedure of the Board. This does not require the Board to change anything about how meetings are conducted.

4. Review/Adoption of Minutes from Previous Board Meeting

Resolution, Adoption/Approval of Minutes of the May 17, 2022 Board Meeting

The Minutes of the May 17, 2022 Board meeting were brought forward for consideration by the Board. A discussion was had in the Legal Update. Upon Motion duly made by Member Allen to adopt the Minutes of the May 17, 2022 Board meeting without amendment, seconded by Member Cook, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

5. Old Business

No Old Business to discuss.

6. New Business

a. Resolution, Adoption/Approval of Code of Conduct, Suspension, Expulsion, and Permanent Exclusion Policy (update)

The Code of Conduct, Suspension, Expulsion, and Permanent Exclusion Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Code of Conduct, Suspension, Expulsion, and Permanent Exclusion Policy without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

- b. *Resolution, Adoption/Approval of Web Access/Blizzard Bag Policy, 2022/2023 Academic Year*
The Web Access/Blizzard Bag Policy for the 2022/2023 Academic Year was brought forward for ratification by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Web Access/Blizzard Bag Policy for the 2022/2023 Academic Year Policy without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

- c. *Resolution Adoption/Approval of Animals on School Property Policy*
The Animals on School Property Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Animals on School Policy without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

- d. *Resolution Adoption/Approval of Conflict of Interest/Public Ethics Policy, 2022/2023 Academic Year*
 The Conflict of Interest/Public Ethics Policy for the 2022/2023 Academic Year Policy was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Conflict of Interest/Public Ethics Policy for the 2022/2023 Academic Year without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

- e. *Resolution, Adoption/Approval of Parent/Family/Foster Caregiver Involvement Policy, 2022/2023 Academic Year*

The Parent/Family/Foster Caregiver Involvement Policy for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Parent/Family/Foster Caregiver Involvement Policy for the 2022/2023 Academic Year without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

- f. *Resolution, Adoption/Approval of Parent/Student Handbook, 2022/2023 Academic Year*

The Parent/Student Handbook for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Parent/Student Handbook for the 2022/2023 Academic Year without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

- g. *Resolution, Adoption/Approval of Revised School Calendar, 2022/2023 Academic Year*
The Revised School Calendar for the 2022/2023 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt the Revised School Calendar for the 2022/2023 Academic Year without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

- h. *Resolution, Adoption/Approval of Roberts Rules of Order*
The resolution for Roberts Rules of Order was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Cook to adopt Roberts Rules of Order without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

6. Open Discussion

Mr. Garcar noted the Community School Pooling Agreement would allow the ACCEL schools to share staff and have the benefit of economy of scale for services, etc. The resolution will be on the agenda for consideration at the July Board meeting.

7. Date/Time/Location for Next Board Meeting:

Tuesday, July 19, 2022 6:30 p.m. Eastern at Case Preparatory Academy 107 S. Arlington St., Akron 44306

8. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Cook to adjourn the June 21, 2022 Board meeting of Solon Academy, seconded by Member Allen, the Motion passed by unanimous affirmative vote of members present. The meeting was adjourned at 6:49 p.m.

Roll Call Board Member	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Amy Allen	✓		
Kevin Cook	✓		
Amanda Filippi			<i>Not present</i>
Diana Rosa	✓		
Charl Bosman, Chairman	✓		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the June 21, 2022 Regular Board meeting of

Case Preparatory Academy, with without amendments,

made by MEMBER BOSMAN,

seconded by MEMBER COOK.

Roll Call:

Board Member Name/Initials	AYE	NAY	OTHER (Abstain, not present, etc.)
Charl Bosman	- CB		
Kevin Cook	- KC		
Amanda Filippi			not present
Diana Rosa	- DR		
Amy Allen, Chairwoman	- AA		

Executed and adopted by a vote of the Board on this 19th day of July, 2022.

*Amy Allen, Chairwoman
Case Preparatory Academy*